



## LDC 2025 FALL MEMBERSHIP MEETING MINUTES

**Date:** December 3, 2025

**Time:** 10:30 AM

**Chair:** Lora K. Amsberryaugier, University of New Orleans

**Location:** Online via Zoom

### I. Call to Order

- Chair Lora Amsberryaugier called the meeting to order. The agenda was shared. A motion was made and seconded to approve the agenda. The agenda was approved with no objections.

### II. Attendance

- Attendance was recorded via Fall 2025 Roll Call Google document and can be accessed [here](#).

### III. Approval of Minutes

- Spring Membership Meeting minutes were presented for approval. A motion was made and seconded. No corrections were offered. The minutes were approved unanimously.

### IV. Reports

#### A. Chair's Report (Lora Amsberryaugier)

- Lora reported that the Executive Board has met twice this year and continues to discuss the status of the LDL migration. She shared that the Board is focusing on reaffirming the purpose and responsibilities of LDC, supporting members through professional development, and planning future improvements to the LDC website once the migration is further along. She also noted continued interest in identifying a volunteer web administrator.

#### B. Treasurer's Report (Miriam Childs)

- Miriam reported that there have been no major financial changes. LDC has not yet received membership payments from Jefferson Parish Library or the Louisiana Library Association. Members were encouraged to contact her with any questions.



## V. LDL Platform Migration Demo (Elisa Naquin, LSU Libraries)

### A. Update

- Elisa Naquin provided a detailed update and live demonstration of the migration to AM Quartex. She explained that current work is focused on data preparation, including converting Islandora metadata into CSV files and packaging digital files for upload.
- LSU collections are being used as test cases, and several image collections have already been uploaded.
- Elisa demonstrated the Quartex administrative dashboard, test collections, and example objects. She highlighted that Quartex will allow significantly easier access to and editing of metadata, including exporting metadata into spreadsheets, batch editing records, and re-uploading updates. She also mentioned that this workflow will be much more accessible than current Islandora processes.
- Elisa demonstrated compound objects, transcript displays, and the image viewer.
- Ongoing metadata work in progress.
- The ingest freeze remains in place.

### B. Q&A

- Elizabeth Holt (LSUHSC) asked about accessibility compliance, whether an updated VPAT for AM Quartex is available, and how upcoming accessibility deadlines may affect migration. Elisa stated she will request an updated VPAT and that accessibility planning is ongoing, with the possibility of a future meeting focused on this topic.
- Lora asked whether metadata could be pulled into Quartex from external platforms such as JSTOR and whether usage statistics would be available. Elisa stated that metadata harvesting should be possible and that usage data is expected to be available through the Quartex dashboard, with Google Analytics integration still supported.

## VI. LDC Committee Reports

### A. Steering Committee (Scott Jordan)

- Scott reported that the Steering Committee continues to monitor migration progress and that the ingest freeze remains in place.
- He noted improved platform performance and announced that Charlene Bonnette is retiring and that Samuel Ayer will be joining the committee.
- LDL members were invited to volunteer.



## B. Social Media & Marketing Committee (Phillip Martin)

- Phillip reported that a posting schedule has been created, assigning members to different months. Because of the ingest freeze, the committee is focusing on highlighting existing LDL collections.
- He encouraged members to submit collections for promotion, and the collections do not need to be new.
- Announcement that there is an opening on the committee. The committee could use more help in creating and posting content.
- The group plans to review and update current policies and accessibility practices in 2026.

## VII. Announcements

- Lora announced that the Immediate Past Chair serves as the Nominating Committee Chair and that a call for nominations has been distributed. Elections will take place at the Spring Membership Meeting in 2026.
- Lora stated that the Executive Board will be reviewing LDC's purpose, charter documents, and bylaws and plans to report back to the membership in the spring.
- Discussion was introduced about using LDC funds to support training opportunities or special projects for members. These ideas will be developed further and brought back to the membership.
- Lora called for volunteers for an Accessibility Task Force. Elizabeth Holt (LSUHSC) and Phillip Martin (LSUS) volunteered to join forces. A chair will be identified.
- Lora raised concerns about recent media coverage of an LSU grant related to LDL. Gina Costello (LSU) explained that the Board of Regents grant funded a new microfilm scanner and contributed to the first year of AM Quartex costs. Gina clarified that the grant does not fund staffing. Discussion followed regarding the importance of recognizing LDC's longstanding support of LDL.

## VIII. Adjournment

- A motion to adjourn was made and seconded. The meeting was adjourned at 11:40 AM. The next LDC Membership Meeting will be held on April 29, 2026, from 10:30 AM to 12:00 PM.

**Submitted by:** Phillip Martin (LSUS), Secretary