



LDC 2025 SPRING MEMBERSHIP MEETING MINUTES

Date: May 14, 2025

Time: 10:33 AM – 11:30 AM

Chair: Sean Knowlton, Head of Digital Scholarship and Initiatives, Tulane University

I. Call to Order

Chair Sean Knowlton called the meeting to order at 10:33 AM. The agenda and sign-in sheet were shared via email and chat.

II. Attendance

Attendance was recorded via the 2025 Fall Roll Call document. 28 attendees were present:

Rachel Pierce	Elizabeth Holt	Emily Hindin
Tim Stamm	Phillip Martin	Sean Knowlton
Caitlin Cooper	Pati Threatt	Madeleine Wieand
Therese Mobley	Clifton Theriot	Alan Velasquez
Tara Cunningham	Cyndy Robertson	Scott Jordan
Kayla Shirley	Angela Proctor	Lora Amsberryaugier
Jenny Campbell	Lauren Rhodes	
Elisa Naquin	Constance Milton	Shelley Masog
Michelle Riggs Waller	Charlene Bonnette	Jennifer Lloyd
	Kent Woynowski	Samuel Ayer

III. Approval of Minutes

The recording and AI-generated summary of the Fall 2024 meeting are available for review. No objections or edits were proposed.

IV. Reports

A. Chair's Report (Sean Knowlton)

- **Mission Statement Update:** Sean introduced a revised version of the LDC mission statement. Michelle Riggs Waller (Louisiana Tech University) raised concerns about the clarity of the revision. Following



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discussion, a member vote was held, and the revised mission statement was approved.

- **LLA Membership Application:** The Louisiana Library Association (LLA) applied for LDC membership. In celebration of its centennial, LLA is updating its official history to include the years 2001–2025. The updated eBook will be made available through the Louisiana Digital Library (LDL). A motion to approve LLA's membership was passed.

B. Treasurer's Report (Miriam Childs)

- Miriam presented the proposed FY25 budget, including a discussion on upcoming expenses tied to the platform migration.
- The new digital platform, AM Quartex, will have an estimated annual cost of \$75,000, with LDL contributing approximately \$5,000 each year.
- The FY25 budget was approved by a membership vote.

V. Election of LDC Officers

- **Vice-Chairperson/Chairperson-Elect:** Cynthia Robertson (Ouachita Parish Public Library)
- **Member-at-Large:** Madeleine Wieand (Tulane University Libraries)
- With no additional nominations, both candidates ran unopposed and were elected by acclamation.

VI. Committee Reports

A. Social Media & Marketing Committee (Phillip Martin)

- Phillip encouraged members to share digital projects, collections, and institutional updates for LDL social media promotion.
- He provided his contact: phillip.martin@lsus.edu and invited members to connect with him directly.

B. LDL Steering Committee (Scott Jordan)

- Scott reported that the Steering Committee continues to provide oversight and support during key initiatives such as the upcoming platform migration.
- He emphasized the committee's focus on long-term sustainability, communication transparency, and responsive support for member institutions.



- Feedback from members is welcomed and encouraged.

VII. LDL Platform Migration Update (Elisa Naquin)

- Elisa Naquin provided a detailed update on the transition to AM Quartex.
- The projected launch window is from December 2025 to January 2026.
- The migration team is currently focused on data transfer planning, documentation, and future training.
- Lora Amsberryaugier (UNO) asked about the cost breakdown for member institutions, and Scott Jordan asked for clarification on the timeline's certainty and potential delays.
- Elisa confirmed that LDC is covering \$5,000 annually of the total \$75,000 platform cost and that the timeline is tentative but actively in development.

VIII. Announcements

- Elizabeth Holt (LSUHSC–New Orleans) shared that their institution is developing a digital collection related to the WWII 64th General Hospital, which will be promoted upon completion.
- James Hodges (UNO) announced the digitization and public release of foxtrots from the Rene Louapre/Saenger Theatre Sheet Music Collection, available on Archive.org.
- Michelle Riggs Waller (Louisiana Tech University) invited members interested in archives to join the revitalization of the Louisiana Archives and Manuscripts Association (LAMA).
- Tulane University has digitized its student newspapers, which are now accessible through the library's digital collections:
<https://libguides.tulane.edu/DigitalCollections/StudentNewspapers>

IX. Adjournment

- Before concluding, Sean Knowlton announced that this would be his final meeting as Chair and that Lora Amsberryaugier (UNO) will serve as Chair beginning with the next LDC membership meeting. He expressed his appreciation for the opportunity to serve and his confidence in Lora's leadership.
- The meeting was adjourned at 11:30 AM