



# LOUISIANA DIGITAL CONSORTIUM

## LDC SPRING MEMBERSHIP MEETING

May 19, 2023

State Library of Louisiana

701 North Fourth Street

Baton Rouge, La

Seminar Center

12:00 pm

### Minutes

- I. Meg Placke called the meeting to order at 12:10. Members attended in person and Zoom
- II. Motion to approve agenda was made by Carol Bartels seconded by Scott Jordan. Agenda was approved.
- III. Spelling corrections were made to the minutes. Motion to approve Minutes from the Fall Membership Meeting held December 1, 2022 was made by Miriam Childs seconded by Carol Bartels. Corrected minutes were approved.
- IV. Reports
  - A. Chair Report: Executive Board member resigned in January, new treasurer will be voted on later in the meeting. New Member West Feliciana Parish Library was approved. Meg will be resigning on June 30th. Charlene Bonnette will act as State Library Voting Member.
- V. Approval of FY24 Budget: Review and explanation of budget. Expenses and new members. 2024 Budget stays mostly the same with some small reductions and a new member.. A request will be made to purchase a dedicated server for the LDL (the collection is currently hosted by LSU for about \$30k/ year). Cost is \$18,600. It will allow for more space and optimize and enhance the LDL's performance. Server is guaranteed for five years. Overall cost to the LDL would be reduced considerably. Transition will be fairly smooth and brief. The new server should be up and running by...(inaudible). Motion to approve proposed budget by Amy (?) Robertson seconded by Miriam Childs. 2024 budget approved.
- VI. Election of Officers via Survey Monkey:
  - A. Vice Chair/Chair Elect – Sean Knowlton, Tulane University
  - B. Treasurer – Miriam Childs, Law Library of Louisiana
  - C. Member At Large – Cyndy Robertson, Ouachita Parish Public Library



VII. Committee Reports

- A. Social Media & Marketing: (Speaker did not identify herself) Social Media needs revamping. Disinvesting from Facebook and moving more towards Instagram. More salient information on the LDL should be featured on social media. Creation of a calendar of social media tasks to be shared among member institutions to increase diversity and involvement.
- B. LDL Steering: Scott T. Jordan reported the committee has been discussing the migration to Islandora 2, moving from Amazon web services to self hosting which will hopefully increase page load time. Insertion of harmful content warning, copyright issues and getting patrons to the correct owner institutions (inaudible discussion).

VIII. Platform

- A. Update – Michael Stewart. Islandora 7 is reaching end of life. Migration to Islandora 2 is underway. Metadata movement is a major task with about 800,000 files to be moved. Ingestion will be slightly different and modifications need to be made. Workflow is working well. Platform development and construction is being worked on by team members. Once the instance is built on the new server, content migration will occur. There will be adjustments and new ideas included in the new instance. An exact time frame isn't available but the project must be completed by November 7, 2023. (inaudible discussion)
- B. Harmful Content Notice – Elisa Naquin gave a slide presentation explaining the origin of the Harmful Content Notice field as well as its implementation at LSU.

- IX. Adjournment motion to adjourn by Miram Childs seconded by Carol Bartels. Meeting adjourned at 1:06pm

Recording link:

<https://us02web.zoom.us/rec/share/CfEg6QHGWReSWPhRQwglH-pJwc4ZkKyUObus7N6R5yqe-DvobBchpgHLrxPxkuT7.0sTR2HCVxb-eVY1n>

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