

Louisiana Digital Consortium Membership Meeting

June 14, 2022

Scott called the meeting to order at 10:15 am. He introduced himself and wished everyone well. He hoped that everyone was adding content to the LDL.

Approval of fall 2021 membership meeting minutes – Meg Placke motioned to approve minutes. Carol Bartel seconded the motion.

The membership approved the minutes.

Chair's report

We have continued interest in the LDL, just by emails from researchers asking about particular collections and images on the LDL. Scott refers them to the repository that holds the collection. Usually, they want copies or more information.

I get an overall google analytics report for 2021. It shows that we're pretty much

Over 300,000 sessions and 1.5 million page views.

We've also had inquiries and applications for membership. Lafayette Public Library applied. St. Martin Public Library and the New Orleans Jazz and Heritage Foundation have expressed interest in joining.

We added thumbnails of collaborative projects to the LDL.

There has been some brainstorming and planning about an LDL fest. Sophie Zeigler will speak more on this.

We have also produced bookmarks and publicity material for the LDL. The social media committee will speak more on this.

Chandler will speak about the 9/11 project.

Another possible collaborative collection is the upcoming anniversary of the 1927 flood.

Scott thanked Gina as immediate past chair, nominating committee, and her continuing support of the LDL; Meg Placke for being the in-coming chair; and Sophie Z and Meg Powell for working with repositories in the state.

Thank you all for the work you have done!

Treasurer's report

Last year's budget

Louisiana Digital Consortium Budget July 1, 2021 - June 30, 2022			
		PROPOSED Budget	Actual
Budget			
Beginning Balance			\$59,621.74
Expenses			
Discovery Garden Maintenance Contract		\$5,000.00	\$4,987.50
Promotion, Publicity, and Marketing		\$500.00	\$0.00
Social Media		\$200.00	\$0.00
Travel for LDC Trainers/Training		\$1,000.00	\$0.00
Outreach Materials		\$750.00	\$750.00
Blue Host Website Hosting		\$130.00	\$71.88
Membership Meeting Supplies/Refreshments			
Fall		\$50.00	\$0.00
Spring		\$50.00	\$0.00
Income			
Robert "Bob" Hicks Foundation			\$750.00
Total Expenses		\$7,680.00	\$5,809.38
Total Income			\$750.00
Ending Balance		\$51,941.74	\$54,562.36

Approval of FY23 budget

We didn't spend funds on refreshments or travel last year, but we will most likely have these expenses in FY23.

<p style="text-align: center;">Proposed Louisiana Digital Consortium Budget July 1, 2022 - June 30, 2023</p>			
		PROPOSED Budget	Actual
Budget			
Beginning Balance			\$54,562.36
Expenses			
Discovery Garden Maintenance Contract		\$5,000.00	
Promotion, Publicity and Marketing		\$500.00	
Social Media		\$500.00	
Travel for LDC Trainers/Training		\$1,500.00	
Outreach Materials		\$500.00	
Blue Host Website Hosting		\$130.00	
Membership Meeting Supplies/Refreshments			
Fall		\$150.00	
Spring		\$150.00	
Total Proposed Expenses		\$8,430.00	
Proposed Ending Balance		\$46,132.36	
Respectively Submitted by			
Andrew Olinik			
LDC Treasurer			
	14-Jun-22	Approved on:	6/14/2022

Scott moved to approve the FY23 budget. Meg Placke seconded. There was no discussion.

The membership voted to approve the new budget.

Election of FY23 officers

Scott announced the slate of candidates

Vice Chair/chair
Sophie Ziegler

Secretary
Melissa Eastin
Member at large
Will Olmstadt

He asked for any nominations from the floor. The members did not submit additional nominations.

Carol Bartels moved to approve the slate of candidates. Tim Stamm seconded the motion.

The membership elected the slate of candidates by acclamation.

Committee Reports

- LDL Development – Scott reported that the committee is planning a migration to Islandora 8 in the near future. This is going well. Scott said that the LDL has 5 TB of data on it. LSU is building the Islandora 8 server in-house. Have improved the faceted search fields on the left sidebar of the LDL. There is also an LSU Box account to share files and help members with collections. Elissa Naquin is there to help with metadata and help with uploading content.

Question from Lora – Do we have information about year-to-year growth of the LDL. Scott doesn't have that information but will ask at the next meeting.

At the end of the meeting people can report on new collections they've added to the LDL. ULL will post on social media about their new collections.

Sophie Zeigler noted if promoting collections on Twitter, please remember to tag @LouisianaDigLib so we can retweet/boost

J Campbell asked about sensitivity flag and if there is a way to blur the image. Sophie Z. replied that they are very interested in this question and will work with the developers about this. LSU was going to bring up this issue, but they are happy that it has come from the LDC membership.

- Social Media & Marketing – The membership voted on the materials. We experienced some issues with shipments arriving wet. That has been resolved and we now have promotional bookmarks, stickers, and magnets. Leah will email the link to a form for shipping product to institutions.

New Business

- Vote to accept new member application Lafayette Public Library
 - Cyndy R moved to accept the application. Sophie seconded. The membership voted to approve the membership.
- LDL Fest – Sophie Zeigler and Leah Powell (LSU Libraries)
 - Sophie thanked everyone interested in planning for th
 - May 17-19, 2023 – will go out to the listserv
 - Will be at the State Library in downtown Baton Rouge. Thanks to Charlene for arranging this.
 - There will be workshops on LDL training, on to do collaborative digital exhibitions and more.
 - Day two will be presentations by users, and short presentations from members on projects
 - Big names to speak Pam Vesser – Carville and the Hansen Disease Cures. Jessica Marie Johnson
 - Day 3 – structured conversations of LDC members – to think out big ideas and unstructured networking time

Miriam asked about LAMA and Louisiana historical association for financial support. Sophie added the Society of SW Archivists and LLA.

- Presentation on 9/11 oral history project proposal for LDL – Chandler Taylor (Ascension Parish Library) – Chandler sent a revised proposal to the LDC listserv. She is not allowed to travel, so if we would like to do oral histories of post 9/11, we need people to partner with Ascension Parish. Please review the proposal. We are interested in partnering with institutions creating a collection and in creating a collaborative collection.
 - Scott asked for people to let him know if they need a copy of the proposal.
 - Groups she is interested in primarily are military, fire, and police. What happened in Louisiana more so than what happened in NYC. Looking at Louisiana response to this event in the oil and gas industry/refinery.
 - J. Campbell - Is this a nationwide project or just Louisiana? Chandler - just Louisiana but would hope this will increase national interest. She is not aware of other collections.

- The oral history collection is called "From the Big Easy to the Big Apple: Louisiana Remembers 9/11." I forgot to mention that. And I will be at LLA next month if anyone wants to talk more about it. :)

Old Business

Web administrator for LDC site (<https://louisianadigitalconsortium.org/>) volunteer position

Lora volunteered to serve as web administrator.

Other Announcements

Scott is working on Louisiana State Penitentiary collection of photographs and collecting metadata, to be uploaded into the LDL. It's a collaboration between Special Collections at Dupre Library, UL Lafayette Criminal Justice Department, and the Angola Museum.

He is also working on offshore oral histories that he is almost finishing and ready to load to the LDL.

Chandler asked if there is something that we're doing wrong because we get unexpected error messages. Scott responded that it would be best to have a zoom meeting with Scott or someone familiar with the process to review this issue. Email Sophie or Elissa to help.

Chandler and Christopher share upload duties. Is she an admin too? Check with Chris. It's okay to have more than one admin. It's a chain of command/reporting issue when working with the LDL.

Hopefully we'll have in-person meetings soon.

Lora moved to adjourn. Cyndy seconded the motion. The meeting adjourned.

11:18 am

Respectfully submitted,
Lora Amsberryaugier
LDC Secretary

Meeting Sign-in

Louisiana Digital Consortium Spring 2022 Membership Meeting
Tuesday, June 14, 2022

Institution	Last Name	First Name	Voting Member?	Title
Ascension Parish Library	Achee	Christopher	Yes	Assistant Library Director
Ascension Parish Library	Taylor	Chandler	Yes - designee	Assistant Branch Librarian
Calcasieu Parish Public Library	Harrison	Marjorie	Yes	Director
Centenary College	Brown	Chris	Yes	Archivist
Delgado Community College	Stamm	Tim	Yes	Dean
East Baton Rouge Parish Library	Eastin	Melissa	Yes	Head of Special Collections
Fletcher Community College	Duet	Jodie		Director
Law Library of Louisiana	Childs	Miriam	Yes	Director
Louisiana State Archives	Smith	Heaven		Archives Specialist
Louisiana State Museum	Leatham	Michael		Information & Technology Specialist
Louisiana State Museum	Campbell	Jenny	No	Digitization Specialist
Louisiana Tech	Arant	Tanya	Yes	Archivist
Loyola University, New Orleans	Lau	Andrew	Yes - designee	Dean of Libraries
LSU Health Sciences, New Orleans	Olinik	Andrew	Yes	Metadata & Digital Projects Librarian
LSU Health Sciences, New Orleans	Bealer	Rebecca	No	Head, Serials/Systems Librarian
LSU Health, Shreveport	O'Bryant	Katie	Yes - designee	Library Associate of Technical Services
LSU, Baton Rouge	Ziegler	Sophie	Y	Head of Digital Programs and Services
Nicholls State University	Theriot	Clifton	Yes	Archivist, Head of Special Collections
Ouachita Parish Public Library	Robertson	Cyndy	Yes	Head of Genealogy/Special Collections
Southern University, Baton Rouge	Proctor	Angela	Yes	University Archivist/Digital Librarian
State Library of Louisiana	Placke	Meg	Yes	Deputy State Librarian
The Historic New Orleans Collection	Bartels	Carol	Yes	Digital Services Director

The Historic New Orleans Collection	Hindin	Emily	No	Digital Asset Manager
Tulane University	Knowlton	Sean	Yes	Head of Digital Scholarship and Initiatives
University of Louisiana at Lafayette	Jordan	Scott	Yes	Digitization Archivist
University of Louisiana at Monroe	Pilcher	Heather	YES	Coordinator of Collections
University of New Orleans	Amsberryaugier	Lora	YES	Associate Dean
Louisiana State University A&M	Costello	Gina	No	
State Library of Louisiana	Bonnette	Charlene	No	
LSU, Baton Rouge	Duncan	Leah	No	
Webster Parish Library	Masog	Shelley	No	
LSU, Baton Rouge	Naquin	Elisa	No	
McNeese State	Threatt	Pati	No	Archivist & Spec. Coll. Librarian
Absent Voting Members				
Amistad Research Center	Long	Jennifer		Digital Archivist
Ascension Parish Library	Achee	Christopher		Assistant Library Director
Loyola University, New Orleans	Phillips	Laurie		Dean of Libraries
LSU, Alexandria	Riggs	Michelle		Director of Library Services
LSU Health, Shreveport	Olmstadt	Will		Executive Director
LSU, Shreveport	Mazur	Sarah		Head of Resource Management and Discovery
McNeese State University	Beene	Lonnie		Acting Director
University of Holy Cross	Schaubhut	Diana		Director
Vermillion Living History and Folklife Center	McKellar	Brady		Managing Director
Webster Parish Public Library	Jones	Savannah		Director